

KEY QUESTIONS

BEFORE ELEVATING A CONCENTRATION TO A MAJOR, DISCUSS THE FOLLOWING WITH YOUR PROGRAM, CHAIR, & DEAN

TERMINOLOGY TO KNOW

- ☐ Major/Program - Umbrella for everything in the degree, must be approved by THEC
- ☐ Concentration - A specialized area of study within the major that appears on transcripts, does not need THEC approval, only notification
- ☐ Tracks - Less formal specializations that do not appear on transcripts, which can be helpful to determine if something should become a concentration, does not need THEC approval or notification

QUESTIONS TO DISCUSS

- ☐ Do you have the students to support the major?
 - ☐ Consider accreditation demands, employment & scholarship trends
- ☐ Do you have buy in from key players, including faculty, leadership, and community partners?
- ☐ Do you have sufficient resources, including faculty lines and facilities?
- ☐ Do you have a plan to market the new major?
- ☐ How will this change affect other concentrations?
- ☐ Do you have a core that goes through the whole program?

OTHER CONSIDERATIONS

- ☐ Consider prefix and course numbers carefully, these are difficult to change
- ☐ Credit hour changes are also difficult to make
- ☐ Consider if any courses need inactivated, if it is in the catalog, students expect it to be taught